

C S F Board Meeting Minutes
February 22, 2023 Meeting
Rear Meeting Room
City Hall
5:30
ZOOM

Mission Statement:

***To facilitate and fund social, educational,
and cultural endeavors that enhance the quality of life in Villa Park***

The Villa Park Community Services Foundation welcomes the public to this meeting. We encourage your participation. This agenda contains a brief general description of each item to be considered.

If you wish to speak on an item contained on the agenda, please be prepared to speak when invited to do so by the Board Chair during the Public Comment portion of the agenda. Upon recognition by the Chair, state your name and address for the record prior to providing your comments. Speakers will be limited to a time period set by the presiding officer.

Please Note: In compliance with the Americans with Disabilities Act, the Foundation will make every reasonable attempt to accommodate attendees or participants at this meeting who need special assistance beyond what is normally provided. Please contact the Foundation at (714) 998-1500 at least 48 hours prior to this meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time you call if special assistance is required to attend or participate in meetings on a regular basis.

ORDER OF BUSINESS

1. **CALL TO ORDER**
2. **PUBLIC COMMENT**
3. **ROLL CALL**

Officers:

Ed Carter, Chair
Vice Chair
Treasurer
Carol Duensing, Secretary, Governance

Directors:

Robert Frackelton, At Large
Mark Kuli: At Large
Birgit Miller: At Large
Beth Riley: At Large
Rich Ulmer: At Large
Forrest Case: Events
Jill Kuli: Communications/Grants
Tamsen Reinheimer: Governance

VP City Officials -

Steve Franks, City Manager (Present)

Robert Pitts, Mayor
Vince Rossini, Mayor Pro Tem
Nicole Jones, City Council
Crystal Miles, City Council
Jordan Wu, City Council - City Council (CSF) Liaison (Present)

3. CONSENT CALENDAR

Approval of Consent Calendar

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action unless otherwise specified in the request to remove an item from the Consent Calendar, all items removed shall be considered immediately following action on the remaining items on the Consent Calendar.

- a) Approval of January 25, 2023 Minutes submitted by Secretary Duensing.
Motion: That the January 25, 2023 Minutes be approved as submitted.
Consideration of January 25, 2023 Balance Sheets submitted.
Motion: That the January 25, 2023 Treasurer Balance Sheets may be Approved as submitted .
- b) Directors' written reports Submitted by Various Directors.
Motion: That this month's Directors' written reports be received .

Consent Calendar moved by Mark, second by Robert, carried with Board Approval.

The chair announced and presented to City Council for approval:

New 3 Members 2023 interviewed by Chair and Tamsen:

Eric Handorf (Present)

Barbara Perez (Present)

Chad Zimmerman (Present)

The names will be presented to City Council at February Board meeting with results after City Council approval, and officially approved. The approval of CSF Board of Directors for the position assignments will be announced at March meeting.

Please limit presentations to 3 minutes**

5. OLD BUSINESS/DISCUSSION

Jill & Mark discussed the Boat Parade with positive input.

The Chair discussed the recent checks that were written and recorded in Treasurer's check-record. Balance in Account: \$43,833.00.

6. NEW BUSINESS

1) Treasurer Position - Discussion

2) Membership Drive - Discussion

7. CATEGORY UPDATES:

The Chair advised the Board of City Council Approval for new CSF Board Members at City Council meeting. At which time, the CSF Board Members voting and position acceptance will be in order.

Mark Kuli welcomed the three new board members individually.

Events: Forrest Case

Concert in the Park motion by Mark, second by Robert for approval.

Discussion to accept the three new board members by the Board after City Council approval at next City Council meeting, end of February, then Motion to accept the three new CSF members with assigned positions noted above again voted on and accepted.

Motion to accept **Consent Calendar** by Mark, second by Robert, carried. The advised the Chair who announced 3 reported checks were written for Jill/Mike (Boat Parade) \$100; Forest \$807 Parade, Banners, (\$136.03); Rotary donated \$495.

Fund Raising: Various: Mark and Ed will be discussing details.

Chair wrote 3 checks as needed: Kuli #1238, \$100 Knowles project a #1238; #1237 - Jill \$136.03, Rotary #1736, VP Show, \$495.

Membership:

Website: Jill Kuli

Brief new individual membership presented for City info with details for obtaining the VP History book.

Ed: After City Council approval of new members, arrangements with City Attorney to present information CSF to follow Roberts Rules regarding CSF commitment.

Category Updates:

Forrest: Lunar New Year details presented. Update on results of previous event.

Easter Egg Spring Event and Clean Up (4/22) are still in planning with 3 tables needed. Volunteers needed.

Ed: Easter Egg Budget will be updated – (Saturday after Easter).

May & June: Concert in the Park (7/21) Friday night.

Fund Raising ongoing.

8. DIRECTOR COMMENTS AND ANNOUNCEMENTS

9. CITY COUNCIL LIAISON/COMMENTS AND ANNOUNCEMENTS

Several upcoming events were announced by Jordan of which will be publicized closer to the dates.

10. ADJOURNMENT

Motion to Adjourn: Robert Frackelton, second by Forrest Case. Carried.

Carol Duensing